

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 8th February 2022 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Chuck Berry, Martin Smith. Steve Hind, Becky Chivers, Phil Exton, Ellen Blacker, Martin Evans, Peter Hatherell, Roger Budgen, Ian Cain, Guy Davies, Peter Gilchriest, Chris Pope.			
	Apologies:	Cllr Gavin Grant			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 16 th November 2021 are here: CATG meeting notes 16th November 2021			

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3.	Financial Position				
		<p>Budget 2021-22</p> <p>(a) £13,255.00 - CATG allocation 2021-22</p> <p>(b) £21,135.41 - Underspend from 2020-21 (Inc. committed schemes)</p> <p>(c) £,0.00 Area Board underspend</p> <p>(d) £7540.00 - 3rd party Contributions TBC</p> <p>(e) £41,930.41 Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2021/22 = £29,500.00</p> <p>Current Balance £12,430.41 (e-f)</p>			
4.	Top 5 Priority Schemes (Priority 1)				
	<p>Issue 5438 Brinkworth footway Submitted 16/06/17</p>	<p>06/03/20 Substantive bid successful. £5000 allocated from 2019/20 budget.</p> <p>16/11/21 Construction commenced on 18th October but had to be postponed due to shallow utility cables.</p> <p>Atkins currently liaising with Wiltshire Streetworks and Gigaclear to resolve issue.</p> <p>Road will be closed to allow work to be undertaken safely.</p>	<p>08/02/22 Ringway programmed to commence 11/4/22 but this dependant on Gigaclear lowering the cables in advance.</p>	<p>1.</p>	

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	<p>7-19-5 Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>Request for Mill Lane to have two way access for cycles.</i></p> <p>22/06/21 There are several existing orders which cover Mill Lane and to enable the 'No Entry' to be changed to 'except for cyclists' the orders will have to be reviewed and changed.</p> <p>16/11/21 There are several existing orders along Mill Lane which are related and have anomalies. Discussion progressing on how to resolve these.</p>	<p>08/02/22 Draft traffic orders prepared. To be advertised.</p> <p>Advert 17th Feb to 14th March.</p>	<p>1.</p>	
	<p>7-20-6 (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion.</p> <p>Consideration of signing / road markings</p> <p>01/12/20 Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1</p> <p>07/09/21 Scheme designed and agreed with Parish Council. Works package issued to Ringway.</p>	<p>08/02/22 Confirmation required for completion of road markings.</p>	<p>1.</p>	

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		<p>16/11/21 Signing installed. Road markings to be implemented shortly.</p>			
<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station. https://www.google.co.uk/maps</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>Investigation for permission to use land for footway extension. Develop cost estimate to include footway extension.</p> <p>16/11/21 Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time.</p> <p>SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p>	<p>08/02/22 Decision to continue in two phases. 1 Continue with dropped kerb crossings where possible. 2. Continue to progress issues to enable footway to be extended including land and moving post box.</p>	1.		
<p>7-21-7 Easton Grey- Crossroads, Easton Grey Plain Submitted 14/6/21</p>	<p>Vehicles not stopping. 'STOP' sign request</p> <p>07/09/21</p>	<p>08/02/22 Confirmation received that Easton Grey PC will contribute 30%.</p>	1.		

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		<p>Report that signage is poorly positioned and not visible. SH to visit site.</p> <p>16/11/21 Site meeting undertaken. Proposal to move give way sign further away from the junction.</p> <p>Agreed to be progressed. Approx cost £200</p>	<p>Target works completion before the end of March.</p>		
	<p>7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>Members gave broad support to this request but felt that lots of signs and road markings in the rural environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence of cyclists. MR to look at outline design and costings and present to next meeting for consideration</p> <p>01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+</p>	<p>8/02/22 Design work delegated.</p> <p>Not yet started due to other commitments.</p>		<p>1.</p>

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		<p>Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p> <p>09/03/21 Cycle route signage required. Progress could be considered by Signing Team if there is officer availability. Parish Council would like summer usage.</p> <p>22/06/21 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p> <p>16/11/21 Design work delegated. SH to chase progress</p>			
5.	Other Priority issues				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the</p>	<p>07/09/21 Signing complete for 20mph limit.</p> <p>Road marking roundels to be implemented in conjunction with markings at Cross Hayes car park.</p> <p>16/11/21 Road marking roundels being implemented within the ad hoc process.</p>	<p>08/02/22 Topo survey for The Triangle obtained.</p> <p>TEAMS meeting undertaken.</p>		

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	Triangle War Memorial. submitted 30/09	The Triangle was discussed with Martin Rose. No information available. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall, Roger Budgen to be invited. SH to query £1400 for topo survey.			
b)	7307 Southside Cottage to Radnor Close Corston - Footway link	<p>22/06/21 Details being developed. Being able to install the railings is not straightforward. Non standard items will make the scheme expensive.</p> <p>One household affected and so to be re-considered by Parish Council. Max spend by CATG of £5k, deficit to be found elsewhere.</p> <p>16/11/21 With Wiltshire Council Drainage team to provide cost estimate for piping section of ditch.</p>	<p>08/02/22 The drainage ditch is not within highway maintainable land. TEAMS discussion resolved that there are options for the property owner to progress independently. Consideration to be given to CLOSING this item.</p> <p>Agreed to CLOSE issue.</p>		
c)	7-20-3 B4014 Filands, opposite Filands View Issue submitted 14/10/19	<p><i>“Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i></p> <p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i></p> <p>07/09/21 The traffic island on its own will be sufficient for a substantive scheme. Costs for similar schemes in the County have been around £25k.</p>	<p>08/02/22 TEAMS meeting undertaken. GG to explore options of sec106 funding with Development Control. Consideration to be given to CLOSING this item.</p> <p>Agreed to CLOSE issue.</p>		

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		<p>It is understood the PC are prepared to contribute £12k. A topo survey will be required to enable this scheme to be designed and funded from the CATG approx. £1500. Clarification required on whether the extra 8m section of new footway on the northern side to the west of No 1 Filands is to be included.</p> <p>16/11/21 From discussion with Elizabeth Threlfall, further discussion required to clarify extent of topo survey. SH to organise TEAMS meeting to clarify priorities and way forward regarding Filands. Phil Exton, Roger Budgen, Gavin Grant, Elizabeth Threlfall, Martin Smith, Chuck Berry, to be invited.</p>			
d)	7-19-4 B4014 Filands Submitted 7/08/19	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> https://www.google.co.uk/maps/</p> <p>06/03/20 Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including open ditch, electrical poles and legal highway boundary. Overall length exceeds 1km. Estimated cost £100,000+</p> <p>01/12/20 Transport Scoping note submitted by Gleeson Strategic Land for walking and cycling proposals on land to the south of the B4014 Filands (250 homes) Outline or full</p>	<p>08/02/22 TEAMS meeting undertaken. GG to explore options of sec106 funding with Development Control. Consideration to be given to CLOSING this item.</p> <p>Agreed to CLOSE issue.</p>		

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		<p>planning application expected over the coming months. Members agreed to wait to see planning consent offers in terms of walking and cycling before agreeing next steps.</p> <p>22/06/21 Consider to include in substantive bid as above scheme ref 7-20-3 along Filands and to use CIL money from developments.</p> <p>07/09/21 Issue 7-20-3 is already justifiable as a substantive scheme.</p>			
e)	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p> <p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry.</p>	<p>03/09/19 Development site sold, and proposal plans expected soon</p> <p>22/06/21 Pending planning. Developers are aware of the work proposals and their expected input</p> <p>16/11/21 Further clarity required in one of the TEAMS meetings being organised.</p>	<p>08/02/22 Correspondence from Development Control is that 30mph criteria is not met.</p> <p>Agreement within Highways that 30mph will be extended. Not CATG funded. Issue to be CLOSED.</p>		
f)	<p>6314 Lea village</p>	<p>03/09/19 Issue remains on hold pending school planning application</p> <p>08/09/20. Awaiting further instruction from parish council</p> <p>16/11/21</p>			

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		ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team.			
g)	<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21 Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>16/11/21 Cost estimate approx. £3,000 Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.)</p>	<p>08/02/22 As the work is within the highway, permissions from conservation officers are not required unless controversial.</p>		
h)	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>Road safety concern/ possible reflective marker posts</p> <p>09/03/21 Potential for more permanent post or reflector on building. CB to investigate.</p> <p>07/09/21 SH investigating solution. Collision data obtained, no real problem from the data available. Parish Council felt that accidents due to excessive speeding, but all precautions already taken. Possible edge markings to be considered. Steve to visit and assess.</p>	<p>08/02/22 Maintenance issues associated with Thames Path crossing of B4696 to be investigated. Becky to discuss with Matt Perrott.</p>		

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		<p>16/11/21 Edge markings not appropriate. Could consider centre line maintenance and checking cats eye function. Referred to Chuck Berry. No decision made but could be considered as a maintenance issue.</p>			
i)	<p>7-20-9 Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020</p>	<p>Footway request</p> <p>07/09/21 Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p> <p>16/11/21 The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken</p>	<p>08/02/22 SID working well. Becky to discuss maintenance issues with Matt Perrott.</p>		
j)	<p>7-21-5 B4040 Charlton bridge– signing and roadmarking review Submitted 4/3/2021</p>	<p>Signing and roadmarkings</p> <p>07/09/21 Scheme as requested, previously designed as a structures funded project. Intention to fund via Wiltshire Council Structures budget. Leave on to be monitored.</p> <p>16/11/21 Scheme being progressed. Progress to be monitored.</p>	<p>08/02/22 Target completion during February.</p>		

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k)	<p>7-21-6 The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20</p>	<p>Request for speed limit change</p> <p>22/06/21 Metro count has been requested. Send SID process to Elizabeth Threlfall.</p> <p>07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET</p> <p>16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500.</p>	<p>08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count.</p>		
l)	<p>7-21-8 Brinkworth, Causeway End – Submitted 29/6/21</p>	<p>Request for speed limit review</p> <p>16/11/21 SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.</p>			
m)	<p>7-21-10 Brokenborough – pedestrian safety Submitted 2/8/21</p>	<p>Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s</p> <p>16/11/21 SH discussion with MS 20mph limit could be considered.</p>			

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		The cost of the assessment is £2500. Martin Smith to discuss with PC.			
n)	7-21-11 St Paul Without – Junction of C67 E to Tanners Bridge and lane to Wessex Water pumping station	Corner eroded and requires kerb and repair to road surface. 16/11/21 Likely to be undertaken as maintenance.	Maintenance. To be CLOSED		
6.	New Issues submitted since previous meeting				
	7-21-13 B4696 Leigh – near Swan Lane	Request for remarking white lines	PC rep Roger Baker informed that this is maintenance and not for CATG. To be CLOSED		
	7-22-1 B4014 Filands	Request to reduce speed to 30mph			
	7-22-2 Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop.			
7.	Other items -				

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8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)
	1 Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme) 2. Mill Lane - Traffic orders to enable two way access for cyclists. Cost £2000 (CATG £1400, Malmesbury £600 TBC) 3. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (CATG £2800, Malmesbury TC £1200) plus additional footway to be considered 4. Easton Grey Crossroads, Easton Grey Plain – Move Give Way sign further away from junction. Cost £200 (CATG £160, Easton Grey PC £60) 5. Malmesbury to Sherston cycle route signing.
9.	Date of Next Meeting:
	Tuesday 26th April 2022

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £12430.41.

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3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

